

# OpenSKIMR

## 1. IMPRINT

OpenSKIMR is a pilot project funded by the European Union, which targets to develop a prototype of a European-wide learning technology system. This pilot project aims to bring together people, jobs and learnings to support people in creating individual learning and career routes.

OpenSKIMR is powered by the European Commission (Consortium: PDAgroup, MCI- Management Center Innsbruck, Telefonica S.L.U., EUN & DIGITALEUROPE). PDAgroup is the Consortium Leader.

### ADDRESS

#### **PDA Group GmbH**

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Required information, according to §5 ECG  
Commercial Registry Number: FN 304720v (regional court Innsbruck)  
VATIN: ATU63900639  
Business: Business Consulting including corporate organization, Services in automatic data processing and information technology (Chamber of Economics Tirol)

## 2. DATA PRIVACY POLICY

### WEB ANALYTICS

“This website uses Google Analytics, a web analytics service provided by Google, Inc. (“Google”). Google Analytics uses “cookies”, which are text files placed on your computer, to help the website analyze how users use the site. The information generated by the cookie about your use of the website (including your IP address) will be transmitted to and stored by Google on servers in the United States.

Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google’s behalf. Google will not associate your IP address with any other data held by Google. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.”

## 3. PRIVACY STATEMENT

OpenSKIMR is powered by the European Commission (Consortium: PDAGroup, MCI- Management Center Innsbruck, Telefonica S.L.U., EUN & DIGITALEUROPE). PDAGroup is responsible for processing the personal data you provide us through the usage of the OpenSKIMR pilot platform.

When you create an OpenSKIMR user profile, you agree that your personal data as well as user data that arising from the use of the platform will be stored and processed by PDAGroup.

Only administrators with database permissions may access the information you provide in OpenSKIMR and only authorized analysts from PDAGroup may perform analyses mentioned in these Terms of Use.

**1. With the registration at OpenSKIMR you acknowledge and agree that OpenSKIMR may collect, disclose and store your data (hereinafter referred to as “Data”) under the following terms and conditions:**

- a. Data may be used by PDAGroup for functionality and service improvements, statistical reporting and evaluating the use of the OpenSKIMR platform.
- b. Data that you provide will be stored on servers in Austria.
- c. We may track your activity in the OpenSKIMR environment.
- d. Data about your activity on the OpenSKIMR platform may be stored.
- e. Statistical results, reports and research results may be shared with the project consortium and the commissioner (European Commission).
- f. PDAGroup will store the Data for a suitable time.
- g. Data can be removed at any time by requesting it through an implemented functionality in the OpenSKIMR application. You can also request the deletion of your Data via email to: [info@openskimr.eu](mailto:info@openskimr.eu). In the mail, please state your username, password and the deletion request.
- h. You are able to send a request to access your personal Data and additional information about the possible Data processing.

**2. This Agreement shall be construed in accordance with the laws of Austria, and any dispute pertaining to or arising out of this Agreement shall be settled at the legal venue of PDAGroup.**

Protecting the individual’s privacy on the Internet is crucial to the future of Internet-based business and the move toward a true Internet economy. PDAGroup has created this privacy statement to demonstrate our firm commitment to a secure and trustworthy Internet and the individual’s right to privacy.

### 3.1. Consent

By using the OpenSKIMR platform, you consent to the collection and use of the information as described here. If we decide to make changes to this privacy policy, we will post the changes on this page so that you will always know what information we collect, and how we use it.

### 3.2. Use and Purpose of Collected Personal Data

OpenSKIMR collects the information you provide when using the platform. In addition to the information you provide, we may also collect information during your visit at the OpenSKIMR

platform such as tracking of type, duration and functionality access.

When you create an OpenSKIMR user account, username (e-mail address) and password are required from you. To use the service, a variety of additional information is requested from you, see detailed table in “What information do we collect, and why?”.

Some of the ways we may use your personal data include, but are not limited to the following:

- We may use your data internally to help us improve our services and to help resolve any problems.
- We may use your data for statistical screenings of the European labor market, education status and job searching processes.
- We may use your data for research within the field of HR and job finding processes
- We may use your data for User behavior analyses on behalf of employers

Statistical results, reports and research results may be shared with the project consortium and commissioner (European Commission).

### 3.3. Online Security

There are state-of-the-art security arrangements and facilities on PDAgroup’s sites to prevent abuse.

### 3.4. Details

#### 1. What information do we collect and why?

*\*Europass: The data will only be transferred to Europass when triggered by User-Interaction - (Europass CV Export).*

Data submitted by the user	Mandatory Information	Type of Processing	Processing Organ
First name	Yes	Europass (API)	Europass
Last Name	Yes	Europass (API)	Europass
Gender	No	Europass (API), labor market statistics, international & national	Europass, PDA Group
Email	Yes	Europass (API)	Europass
Date of birth	Yes	(age) Europass (API), labor market statistics, international & national	Europass, PDA Group
City	No	Europass (API), labor market statistics, international & national	Europass, PDA Group
Country	Yes	Europass (API), labor market statistics, international & national	Europass, PDA Group
Qualification awarded	Yes	Europass (API), labor market statistics, international & national	Europass, PDA Group
EQF	No	Europass (API), labor market statistics, international & national	Europass, PDA Group
From (Date started)	Yes	Europass (API)	Europass
To (Date finished)	No	Europass (API)	Europass
Learning Institute	Yes	Europass (API)	Europass
Location Learning Institute	Yes	Europass (API)	Europass
Position	No	Europass (API)	Europass
Company	No	Europass (API)	Europass

ESCO Occupation	Yes	Europass (API), labor market statistics, international & national	Europass, PDA Group
Location	Yes	Europass (API), labor market statistics, international & national	Europass, PDA Group
From (date position)	Yes	Europass (API)	Europass
To (date, position)	No	Europass (API)	Europass
Language proficiency	No	Europass (API)	Europass, PDA Group
Driving license	No	Europass (API)	Europass, PDA Group
Other skills	No	Europass (API)	Europass, PDA Group
Skills & skill levels	No	Statistics	Europass, PDAGroup
User Activity	Yes	Usability	PDAGroup

## 2. Links to other sites

This site contains links to other sites. PDAGroup is not responsible for the privacy practices or the content of other Web sites.

## 3. Inquiries

If you have any questions about this privacy statement – if, for example, you wish to inspect or update the information we have collected about you – feel free to contact:

### **OpenSKIMR Project Consortium Leader**

PDAGroup

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E-mail: [info@openskimr.eu](mailto:info@openskimr.eu)

